VIDYO® DEPLOYMENT TECHNICAL KICK-OFF
MEETING PRE-WORK

Organization Name:

Organization Contact Name:

Do you plan to deploy all Vidyo® appliances/servers in the same location?

- If yes, include any **localized networking or security teams** on the kick-off call.

Will you enable SSL?

- If yes, include the **team that handles SSL** on the kick-off call.
- Please review/share the requirements document for HTTPS and Encryption to ensure proper setup.

Will you enable LDAP or SAML for account authentication?

- If yes, include the **team that handles LDAP/SAML** on the kick-off call.
- Please review/share the requirements document for LDAP or SAML to ensure proper setup.

Will you integrate your PBX system with your Vidyo deployment?

- If yes, include the **team that handles the PBX system** on the kick-off call.
- Please review/share the requirements documents for key PBX systems to ensure proper setup.

Will you enable Web Proxy?

Name of the Web Proxy:

- If yes, include the **team that handles the Web Proxy system** on the kick-off call.

Will you cluster your VidyoGateway™ or VidyoReplay™?

- Please review/share the requirements document to ensure proper setup.

Will you have a VidyoRoom™ integration with any audio visual system?

- If yes, include the integrator on the kick-off call.

For Hot Standby please review/share the requirements document to ensure proper setup.

Please include your intended Vidyo® Deployment Network Diagram.

- Please review/share the requirements document to ensure proper setup.

Additional comments to cover in the upcoming meeting: